

TUESDAY, MARCH 24, 2026
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, March 24, 2026, with the following members present: Mr. Jay H. Wippel, Mr. Harold R. Henson, and Mr. Gary K. Scherer. Marc Rogols, County Administrator, was also in attendance.

In the Matter of
Minutes Approved:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the minutes from March 17, 2026, with corrections.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

In the Matter of
Bills Approved for Payment:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated March 24, 2026, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$183,871.43 the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

In the Matter of
Then and Now Certification Approved for Payment:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

BE IT RESOLVED, that the County Auditor certifies that both at the time that the following contracts or orders were made and at the time that a certification (Section 5705.41) was completed, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appointed and free from any previous encumbrance. The Then and Now Certification has been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated March 24, 2026, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners, as Taxing Authority are authorizing the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$67,025.75 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

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**In the Matter of
Transfer and Reappropriations Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for TRANSFER AND REAPPROPRIATIONS:

**\$10,000.00 – 29525.500.31.540100 – ADULT PRO – TCAP CONTRACT SVC – Adult Probation
TO
2925.500.31.540310 – ADULT PRO – TCAP TRAINING – Adult Probation**

**In the Matter of
Supplemental Appropriation Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for SUPPLEMENTAL APPROPRIATION:

**\$3,000.00 – 2938.100.30.590300 – ARPA GOVERNMENTAL SVC – Recorder

\$350,000.00 – 6058.240.90.550600 – ENG TID CONTRACT PROJECTS - Engineer**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

**In the Matter of
Amended Certificate:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the following requests for AMENDED CERTIFICATE:

\$67,000.00 – 2938.100.18.492026 – ARPA OTHER – Recorder

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

**In the Matter of
Report Provided by Tim McGinnis:**

The following is a summary of the report provided by Tim McGinnis, Planning and Development:

- Planning Commission: April 14th Agenda
 - Rickenbacker Land Expansion – Final PlatOutstanding Plats:
 - Graham Ravines Final Plat – Phase 1
- Lot Splits:
 - Approved 2 lot splits in the last week, 12 open applications currently.
- CDBG
 - April Allocation Hearings – CDIS
 - April 14
- Final Plat – Graham Ravines Phase 1

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Report Provided by Robert Adkins:

The following is a summary of the report provided by Robert Adkins, IT Director.

- YubiKey deployment – **Update**
- **2026 CORSA Cybersecurity reimbursement program – submitted for \$5,500**
- Darktrace Contract Renewal update with Darktrace / Incident Readiness and Recovery
- Project for Motorola Radio Management-Installing Virtual Desktop
- Project for migration of 4thDistrictAppealsCourt.com to a .gov address
- Project – Installing O365 VEEAM Backup Server on older standalone server with large storage to relieve space on VM Cluster SAN Storage.
- Palo Alto Firewall replacement for BOE completed.
- OARnet Juniper Switch for Motorola redundancy delivered and ready to racked and testing started.
- Bank of hours for Mark Yarnell.
- Cybersecurity Program Planning Committee meeting
- Testing with Savings Bank and FISGlobal to establish SFTP connection for the Treasures Office to set up with DLM check imaging.
- Common Pleas Court Grant requests
- Eric has reinstalled Faronics Anti-Executable on the BOE devices
- Brandon has prepared the drop box camera recording and verified its operation. Will turn on April 2nd.
- I plan to deploy the Dell OMIVV plugin into vCenter to automate the firmware updates within vCenter LifeCycle manager. This will need to be done after hours.

In the Matter of
Report Provided by Tiffany Nash:

The following is a summary of the report provided by Tiffany Nash, EMA Director.

- Approvals
 - Application to Fellows Program (October 2026-April 2027)
 - Pay back cash advance from 2023 in the SHSP Budget Line 2945 - \$56,000 – see attachment
- This Week
 - Meet with Nick Pruitt – 3/23/2026
 - VEOCI Update Call – 3/23
 - Fire Chiefs & Commissioners – 3/24
 - Cybersecurity Planning Committee – 3/24
 - Targeted Violence & Terrorism Prevention – 3/25/2026
 - Annual Loyal Support Agency Meeting at PCI – 3/26
 - Ohio EMA Lunch & Learn – 3/26
 - The Covering Banquet – 3/28
- Next Week
 - Marketing Meeting with Chamber – 3/30
 - VEOCI Update Cell – 3/30
 - Quarter Transportation Action Committee – 3/31
 - EOC Tour for OCU Students (Tentative) – 4/2
 - Extreme Weather Information Network Group – 4/2
- Programs
 - EMA Operations
 - Monitoring weather from Sunday night – reports of pea-size hail & power outages
 - Public Assistance Package for storms March 11 – 16 – preparing packet for state
 - Service Center
 - Overtime & equipment use for Sheriff's Office
 - Meeting with community partners on local capabilities and disaster planning
 - 911 Coordinator
 - No new updates
 - LEPC

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- Cost Recovery packet for the diesel spill 3/11/2026 to be sent to Prosecutor
- Working on grants for hazmat training
- Radio Programming
 - Anticipated go-live date for Radio Management software is the week of April 13th
 - Coordinating with our IT Department
- Drone Program
 - No new information

**In the Matter of
Report Provided by Angela Karr:**

The following is a summary of the report provided by Angela Karr, Deputy County Administrator:

- There were Zero (0) BWC claims (2026 = 3) and No (0) unemployment claims filed for the week (2026 = 2).
- 2027 Group Retrospective Rating Program Enrollment due by July 17th.
- Casualty Insurance Claims – No updates
- Gov Deals –
 - PCSO provided information to post the two old Harley Davidson Motorcycles for sale. No Update
- Personnel –
 - Zero (0) new hire packets have been handed out this week, and a total of 15 in 2026.
- Job openings –
 - P/T Custodian – Posted
 - F/T Custodian – Posted
 - Maintenance Worker - Posted
- Building Department – No Update
- Health Insurance – Health & Safety Meeting Thursday, March 26th. Adrienne Kuhn will be helping and getting involved.
- ARP – Printed all resolutions

**In the Matter of
Executive Session:**

At 9:44 a.m., Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to enter into Executive Session pursuant to ORC §121.22 (G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation, etc., of a public employee with Marc Rogols, County Administrator, Angela Karr, Deputy County Administrator, and Brandy Stewart, Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

At 10:15 a.m., the Commissioners exited Executive Session and Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

No Action taken.

**In the Matter of
Executive Session:**

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At 10:19 a.m., Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to enter into Executive Session pursuant to ORC §121.22 (G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation, etc., of a public employee with Sheriff Matthew Hafey, Pickaway County Sheriff's Office; Marc Rogols, County Administrator, Angela Karr, Deputy County Administrator, and Brandy Stewart, Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

At 10:39 a.m., the Commissioners exited Executive Session and Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

No Action taken.

**In the Matter of
Report Provided by Sheriff Hafey:**

The following is a summary of the report provided by Sheriff Hafey, Pickaway County Sheriff.

- Attended the Teays Valley School Board Meeting to present an award to a bus driver that observed suspicious activity. She immediately reported the person to the PCSO. During the investigation not only did the individual make contact online with the juvenile, had also contacted another juvenile from Teays Valley. Individual was arrested a week later.

**In the Matter of
Spencer Bennett, Scioto Township Fire
CAD Update:**

Spencer Bennett with Scioto Township Fire reported that he had emailed IDNetworks to get an update to make sure they were on track. Mr. Bennett said that he received an email from an individual that they have been working with stating it would take 5-6 weeks to review the data that they had received. Once they have finished reviewing that data they will do a demonstration of the next phase of the project. They will meet with IDNetworks on Thursday.

**In the Matter of
County Administrator Report:**

The following is a summary of the report provided by Mark Rogols, County Administrator:

- Building Department –
 - No Report
- Health Insurance –
 - Met Life – Matt Schoeppe of Wilson Partners still working with Met Life
- Insurance –
 - Service Center Roof Damage / Wind Temp Repairs Completed / Quote from Tremco (\$11,658.65)
 - Claim Filed - \$5,000.00 Deductible (Jeff Knapp)/EMA Supplement
- Dog Shelter –
 - Closing next week – Painting
- Maintenance –

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- No Report
- Engineer's Office –
 - No Report
- Miscellaneous –
 - Memorial Hall – Requested updating service last week, waiting on response from Rumpke
 - Palmer Energy Report (3/19/26)
 - Opioid Settlement – Pending contact
 - Annual Chamber Dinner – Thursday night, Social Hour (5:30-6:30) / Dinner (6:30-8:30)
 - CORSA Cyber Security Grant – Submitted with Robert Adkins assistance
 - Municipal Court Billin – 2nd Half 2025
 - Public Meeting – Ashville Power Connex Energy Center 4/01/26 Teays Valley HS – Handout informational letter
 - Pickaway Addiction Action Coalition (PAAC) Request for Courthouse Tree Lighting
 - Contract Approval – Just in Time Lawn Care X 2

**In the Matter of
Approval of Lawncare at Various
County Properties with Just-In-Time Lawn Care:**

Marc Rogols presented a quote received for mowing various county buildings, and properties from Just-In-Time Lawn Care quote totaling \$1,500.00 per mow. Upon review Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the quote with Just-In-Time Lawn Care for lawncare at the following county properties. The total quote is \$1,500.00 per mow. Mowing season is from April through October and average 28 cut/mows per year. The quote includes mowing, trimming blowing off walks and pavement, bed maintenance and edging curb and walks when needed at each property.

Courthouse
Engineer's Office
Commissioners' Office
Building Department
Job and Family Services
Service Center
Memorial Hall
Sheriff's Office (outside of fenced area)
Dog Shelter
Wintergreen Lift Station
22 Radio Tower
56 and Tarlton Road Lift Station
Cornstalk Lift Station
Bridlewood
Knollwood Village Lift Station
Walnut Creek Pike Roundabout
Orient Lift Station
Orient Water Tower

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

**In the Matter of
Contract Award for Project Referred
to as the 2026 Materials Unit Price Project
For Pickaway County Engineer Department:**

In reference to the bid opening conducted on March 3, 2026, referred to as 2026 Materials Unit Price, and upon the award March 10, 2026, Commissioner Gary Scherer offered the motion, second by Commissioner Harold Henson, to approve and execute contracts with the following:

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The Olen Corporation
Columbus, Ohio 43207

Kokosing Material, Inc.
Fredericktown, Ohio 43019

Melvin Stone Company
Sabina, Ohio 45169

Roose Bros Paving
Ashville, Ohio 43103

Asphalt Materials Inc.
Oreon, Ohio 43616

The Shelly Company
Thornville, Ohio 43076

Terry Asphalt Materials, Inc.
Columbus, Ohio 43215

Marathon Petroleum LP
North Bend, Ohio 45052

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

**In the Matter of the
Yarnell Consulting Quote for Pickaway County IT Department:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the proposal received from Yarnell Consulting. For the purchase of block of support hours managed services. Total proposal in the amount of \$12,000.00.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

**In the Matter of the
Darktrace Quote for Pickaway County IT Department:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the proposal received from Darktrace. For the purchase of Darktrace incident readiness and recovery, as well as installation and support services. Total proposal in the amount of \$23,991.00.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

**In the Matter of
Tremco Construction Products Group Quote Approved for
Pickaway County Service Center Roof Repairs:**

Commissioner Gary Scherer offered the motion, second by Commissioner Harold Henson, to approve the proposal from Tremco Construction Products Group for roof repairs at Pickaway County Service Center located at 110 Island Road. The quote includes labor and materials at the cost of \$11,658.65.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

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Graham's Ravine Phase 1:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve Graham's Ravine Phase 1 on Graham Road and Commercial Point Road, Scioto Township. The plat consists of 9 individual lots ranging from 1.623-2.597 acres.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

Allocation for March 2026 Sales Tax Collections:

Treasurer, John Howley administered the sales tax allocation for March 2026 Sales Tax collections in the following manner:

**\$69,062.00 to 4001.100.13.412100 – Capital Fund
\$1,312,196.07 to 1001.100.13.412100 – General Fund**

**In the Matter of
Auditor's Monthly Update:**

Brad Washburn, County Auditor, met with the Commissioners to provide a report for the month of February 2026. February began at \$24,786,243.50, with \$2,027,085.73 in revenue, \$2,226,539.91, and ended with a cash balance of \$24,586,789.32. Mr. Washburn also included a Graph Report that included Transfer Fees, Conveyance Fees for Transfers, Mobile Home Transfer Fees, and Mobile Home Conveyance Fees.

**In the Matter of
Weekly Dog Warden Report:**

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for the week ending March 21, 2026.

A total of \$250 was reported collected as follows: \$90 in dog licenses, \$60 dog licenses late penalty; \$75 in adoptions; and \$25 redemptions.

Two (2) stray dogs were processed in; three (3) dogs were adopted.

With there being no further business brought before the Board, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adjourn.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Gary K. Scherer, Commissioner
BOARD OF COUNTY COMMISSIONERS
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Attest: Brandy Stewart, Clerk

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